## राष्ट्रीय विज्ञान संग्रहालय परिषद National Council of Science Museums

Block-GN, Sector-V, Bidhan Nagar कोलकाता/Kolkata-700 091

संख्या/No.- I-11013/3(133)/2022

दिनांक/Dated: December 8, 2022

## कार्यालय ज्ञापन/Office Memorandum

Based on the recommendations of the Governing Body, NCSM in its 133<sup>rd</sup> meeting held at 11.30 a.m. on 11<sup>th</sup> November, 2022, it has been decided that follow-up actions on the recommendations will be taken by the following Officers as stated below:

| Sr.<br>No. | Agenda<br>Item No. | Suggestion  | Actions to be<br>taken by   |
|------------|--------------------|---|---|
| 1.         | 133.3              | Status of development at work site of Science City, Hyderabad project may be shared with MoC regularly.   | DDG, NCSM   |
| 2.         | 133.3              | A policy proposal for allocation of funds for<br>five years towards Mobile Science<br>Exhibition for travel across India may be<br>submitted to Ministry of Culture for<br>allocation of funds.   | Director, BITM, Director, Sc. City & Sr. CoFA, NCSM                 |
| 3.         | 133.3              | Theme of the Mobile Science Exhibitions may be changed every two years.   | Directors of all<br>NCSM units                                      |
| 4.         | 133.3              | (i) A proposal may be sent to the concerned State Governments/UTs on capacity building of the Curators and Technicians, eligibility criteria for selecting manpower, cadre formation for regular/ad-hoc/contingency basis, for engagement of manpower in the state-run Science Museums/Centres.  (ii) NCSM may take initiative to train 5 (five) State Government employees from each zone under the 'Train the Trainer' programme and these employees may inturn disseminate the knowledge and skill to other employees to be recruited/engaged by the State Governments and for this NCSM may take help from Capacity Building Commission and National Skill Development Corporation (NSDC), if required. | DDG, NCSM &    Directors of all NCSM units [for Sl. Nos.(i) & (ii)] |
|            |                    | (iii) NCSM should rank the State<br>Governments on different parameters<br>towards establishment and development of<br>Science Museums/Centres and give wide<br>publicity of the rankings through social<br>media.  | DDG, NCSM,<br>Directors of all<br>NCSM units<br>&<br>PRO, NCSM      |

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|------------|--------------------|--|---|
| 5.         | 133.3              | NCSM should apply for Foreign Exchange Management Act (FEMA) registration/certification to receive donations & contributions from foreign countries.   | Secretary, NCSM   |
| 6.         | 133.3              | A proposal may be placed in the next GB meeting relating to Group Mediclaim Cashless Policy for the employees of NCSM.   | Secretary, NCSM   |
| 7.         | 133.3              | <ul> <li>While engaging architects for the projects, following should be kept in mind:</li> <li>1) architects may be empaneled from the state where the projects are coming up;</li> <li>2) selection of the architects should preferably be zone wise;</li> <li>3) architects should have in-depth knowledge on local tradition, culture and aesthetics of the local area so that building designs include local features;</li> <li>4) State Governments should be requested to nominate architects/consultants from the School of Designs of their state or National School of Designs;</li> <li>5) ratio for QCBS process for selection of architects may be changed from 70:30 to 80:20 for technical vs. financial or other proportion as per the need of the project under the provision of GFR;</li> <li>6) while preparing a project, a checklist of facilities and essentials like ramps for physically challenged and senior citizens, elevators, roof-top solar panels, facility of rain water harvesting etc. are included in the project;</li> <li>7) newly built Science Cities and Science Museums/Centres should be designed with green building norms and project should have fund capping in such a way</li> </ul> | DDG, NCSM, Directors of all NCSM units & SE, NCSM (with a request to bring the content to the notice of the concerned Civil Engineers/Project Heads under your control) |
| 8.         | 133.4              | that the project cost is not escalated.  When NCSM activities are being projected at various forum, it should highlight that NCSM has also established 22 Museums/ Centres at different States/UTs in addition to the 26 Science Museums/ Centres being operated by NCSM.  | DDG, NCSM, Directors of all NCSM units, Secretary, NCSM & PRO, NCSM   |
| 9.         | 133.4              | NCSM should make a policy document for upgradation of the Science Museums/Centres for next 5 years and send to MoC for sanction of additional fund.  | DDG, NCSM<br>&<br>Directors of all<br>NCSM units  |

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|------------|--------------------|---|---|
| 10.        | 133.4              | The problem areas of the ongoing projects at different State Governments/UTs may be forwarded to MoC to take up with the respective State Governments/UTs to sort out the site based problems for early completion of the projects.   | Directors of all NCSM units {may flag the issues to DDG/Dir (Hqrs.) to take up with MoC in a consolidated manner.}            |
| 11.        | 133.4              | A separate plan may be prepared by NCSM for establishment of Innovation Centres to come up in next 5 years and that may be sent to MoC for sanction of fund.  | -Do-  |
| 12.        | 133.4              | NCSM should write to Ministry of Civil Aviation, Ministry of Railways and Ministry of Tourism to provide space at airports, railway stations & spots of tourist interests to showcase the activities of NCSM towards nation building. | Director (Hqrs.)<br>&<br>PRO, NCSM  |
| 13.        | 133.4              | A small visitor spot on the line of topic of cancer passing through different places in India may be identified and a welcome hoarding of NCSM may be displayed highlighting the importance of the geographical location.             | Directors of all NCSM units & PRO, NCSM {may identify such spot and communicate to NCSM(Hqrs.) for further necessary action.} |
| 14.        | 133.4              | All the ongoing projects should be the part of presentation of NCSM.  | DDG, NCSM<br>&<br>Directors of all<br>NCSM units  |
| 15.        | 133.4              | NCSM may write to Ministry of Railways to provide certain spaces in the "Lifeline Express" which is touching various rural areas to provide health care service.  | DDG, NCSM<br>&<br>PRO, NCSM   |

All the concerned are requested to take necessary action in the matter.

This issues with the approval of DG, NCSM.

(S.K. Mishra) Secretary, NCSM

The section

To:

1) All concerned

## Copy to:

- 1. PPS to DG, NCSM
- 2. Office copy