## राष्ट्रीय विज्ञान संग्रहालय परिषद NATIONAL COUNCIL OF SCIENCE MUSEUMS

(संस्कृति मंत्रालय, भारत सरकार/MINISTRY OF CULTURE, GOVT OF INDIA) कोलकाता/KOLKATA – 700091

सं –आई/І-13019/1/47-6

दिनांक/Dated: 23.05.2022

## कार्यालय ज्ञापन /OFFICE MEMORANDUM

Director General, NCSM has been pleased to constitute the following committee for providing required content and extending necessary technical guidance for updating and monitoring the website of NCSM: -

1. Shri Indranil Sanyal, Director, NEZ

Chairman

2. Shri Seetharam Damarla, Curator, Hqrs. 🕜

Member

3. Shri Abhisht Srivastava, Curator 'B', CRTL

Member

Shri Satyajit Narayan Singh, PRO, NCSM shall be responsible for updating the website of NCSM in consultation with the above committee on regular basis, weed out unnecessary and outdated information, ensure appearances of bi-lingual contents wherever required and coordinate with other sections in NCSM Hqrs., NEZ and CRTL for obtaining information, photographs and videos etc. Before uploading or removing any information, photographs or write ups on or from website of NCSM, Shri Singh shall get the same approved by the Committee.

This issues with the approval of the Competent Authority, NCSM.

्रीबाल बोस/Saibal Bose)

नियंत्रक (प्रशासन)/CoA, NCSM Hgrs.

To: -

All the above officers

Copy to:

- 1) Director, NCSM Hqrs./CRTL/NEZ & MD, CMD
- 2) Chief Exhibition Officer, NCSM
- 3) Sr. CoFA, NCSM
- 4) PPS to DG, NCSM
- 5) CoA/Dy. CoA of NCSM Hqrs.
- 6) All Sectional Heads of NCSM/CRTL/NEZ
- 7) PRO, NCSM & Hindi Cell
- 8) Office copy