राष्ट्रीय विज्ञान संग्रहालय परिषद NATIONAL COUNCIL OF SCIENCE MUSEUMS

(संस्कृति मंत्रालय, भारत सरकार/MINISTRY OF CULTURE, GOVT.OF INDIA) कोलकाता/KOLKATA -700091

सं –आई/I-13019/1 /2368

दिनांक/Dated:06.02.2023

कार्यालय जापन/OFFICE MEMORANDUM

It has been decided that Shri Saurav Ghosh, Dy. Controller, (MC), NCSM shall look after the duties of the Drawing & Disbursing Officer (DDO) in respect of NCSM Hqrs/CRTL/NEZ including satellite units and report to Shri Saibal Bose, CoA (NCSM, Hqrs.) in addition to his normal duties and responsibilities in the Monitoring Cell of NCSM.

This issues with the approval of the Competent Authority and will come into force w.e.f. 10.02.2023.

(सुब्रत कुमार मिश्रा/ Subrata Kumar Mishra) सचिव /Secretary

To, '

Shri Saurav Ghosh Dy. Controller of Administration NCSM Hqrs. Kolkata

Copy to:

- 1. DDG, NCSM
- 2. Director NCSM Hqrs./CRTL/NEZ
- PPS to DG, NCSM
- 4. CEO, NCSM
- 5. Sr. CoFA, NCSM
- 6. CoA, NCSM Hqrs.
- 7. PCs of RSC Guwahati/Bhubaneswar
- 8. DSO, Dhenkanal
- 9. All Sectional Heads
- 10.PRO & Hindi Cell, NCSM
- 11. Office copy